

Library Environmental Committee Minutes—Feb 28, 2012

Present: Kriss Ostrom (chairing), Susan Kendall(minutes), Stephanie Perentesis , Hsiang Ping Cha, Mike Unsworth, Elida Marti, Heidi Schroeder, Lynne Woods, Aaron Tomak

1. Kriss reminded us that the Library Staff Association is requesting that LEC members help with dish washing after the potluck next week.
2. Green Recertification—Heidi is working on this, and the committee looked through the questions and updated answers from two years ago.
 - a. Information will be added to the wiki about our progress in being green (re)certified
 - b. We made a plan to ask library staff if anyone wants an under-desk recycling box
 - c. We also made a plan to look into buying timers for staff water coolers and heaters
 - d. In the comments section we will mention projects we've done in the past two years since the original green certification: we've made an effort to have greener staff events by doing dish clean up, we have launched an official environmental series with publicity, and we are doing more new staff training
3. Earth Day activities
 - a. Aaron and Andrea will do an exhibit on recycling education
4. Kriss will introduce Michael Mitchner's presentation (in Michelle Allen's place) on Tuesday, March 20, at 12:20 pm, North Conference Room. Michael is Operations Manager from MSU Recycling and Waster Management and will be talking on "MSU Moves Toward Zero Waste."
5. New staff orientation: Kriss and Hsiang Ping trained Stephen Schrauger, Rebeca Befus, Stephanie Samek, and Mat Schueller. There will be a second training during Spring break for Terry Link, Drew Coccozoli, Rita Dion, and Bojana Skarich.
6. Andrea had sent a flyer from Michigan Energy Options. We decided that we would send the information to Lauren Olson for her to advertise.
7. Recyclemania—we have not publicized much so far and have not had posters like last year. We will do our Ecogram this month on this and Kriss will ask about the posters.
8. The event with Lauren Olson was well attended. The committee should all start thinking about events for Fall 2012.
9. Kriss announced that she had edited the checklist for hosting events at the Main Library. Mike will look it over as well. Kris has also changed our copyright request form for recording presentations into an interactive pdf that can be filled out electronically.
10. Archiving LEC programs and activities:
 - a. We had some discussion about this. Options for archiving include a database that Lynne Woods has access to through the course materials program. Also, it was mentioned that DMC works on archiving materials for the MSU Libraries and that John Shaw tapes most of the presentations and has them archived as well.

b. Our primary need is to generate a list of past events that can be posted on our wiki. Because our wiki has been hacked in the past, it would be good to keep this list in another place as well. We don't have a lot of actual documents to archive, so options for complex archiving may not be necessary.

c. Kriss has forwarded many old emails to Heidi and Mike to mine for past program information.

d. Heidi has contacted John Shaw and Rick Peiffer to ask about the archives of past Library Environmental Series presentations. John had answered that they should be in the catalog, but the cataloging was a bit behind. We were able to find two records for recordings of past series presentations. Heidi will ask him again about how to access more of them.