

Library Environmental Committee Meeting Minutes – 1/27/15

Chair: Heidi S. / Recorder: Emilia M.

Present: Kriss O., Heidi S., Emilia M., Stephanie P., Susan K, Hsiang-Ping C.

1. Earth Day Events (April 22)

- a. Last meeting, talked about permission to use hallway outside reference instruction room – is this approved?
- b. Reference Instruction Room has been reserved by Heidi
- c. Doing the Game again – Hsiang-Ping will ask if we can do this outside Beaumont instruction room
 - i. Do we need AD permission? clear with Terri Miller
 - Table from facilities (or might need two tables)
 - Display board and clean bins (Kriss will inquire)
 - Treats

2. Bike Brownbag/Open House

- a. Heidi will follow up with Jonah, Aaron and Eric about bike event
- b. Bike open house will happen on Earth Day (April 22)
- c. Brownbag for staff about library bike will be separate event
- d. Formal brownbag about library bike for library staff to get increased use:
 - i. Do this before Earth Day
 - ii. February or March
 - iii. Send email alerting staff to procedures and that we have the bike
 - iv. Announce in tandem with the brownbag
 - v. Use as Ecogram topic?

3. Composting Pilot Update

- a. Kriss and Jonah will talk with Jay and Cliff to talk about composting
- b. Cayden from Recycling still happy to do a pilot project with the library

4. Dishwashing at Non-LSA Events

- a. Take charge in non-LSA Events?
 - i. People planning events should contact the LEC about dishwashing – idea for future Ecogram
- b. Aaron made a LEC Wikispace that we can use for events/scheduling
 - i. Will invite members to the Wikispace
- c. Next event may be faculty book reception April 27th (may not involve dishes) or LSA Spring Tea
- d. Where will we wash dishes when conference rooms are under construction? May not be able to do dishes. May do recycling at these events instead.
 - i. Use disposable dishes during that time
 - ii. Recommend that event planners choose paper over plastic

- iii. Will keep an eye on future events

5. LEC website: update the calendar for 2015

- a. Heidi will finish
- b. Contact web services about giving new members editing privileges in Drupal

6. Smart Commute

- a. Emphasize that Smart Commute is optional
- b. Will we continue this year?
 - i. In the past, some people logged own smart commutes, and Mike logged large amount of data on last day
 - ii. Interface has been a problem and Mid-MEAC support has not been there
 - iii. New director, so may be different this year. We will inquire
- c. Encourage people to do event on own – smart commuting matters, not logging commutes
- d. LEC will not do the same amount of coordination as in the past

7. Other Business

- a. Focus on additional ways to reduce waste and on education mission of LEC
 - i. What else can be reduced in the library?
 - ii. Streamlining workflows in tandem with environmentally friendly changes
 - iii. Information seeking in general about how to make library more efficient/ecological

8. Ecogram

- a. Encourage library staff to share ideas about reducing, reusing and recycling in the library
- b. Positive examples in the past – i.e. drinking fountains
- c. “New ideas for the New Year”
- d. Create a Google form for feedback

Next Meeting: 2/24/15 (Chair: Eric T. / Recorder: Aaron T.)